

# Proxmox Backup Server Jobs

Everything you need to know from verification to sync jobs.

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# Verification Jobs

## What is a verification job?

On Proxmox Backup Server, a verification job checks all the backups you have on your datastore to ensure there hasn't been any corruption. Usually it is best to schedule verification jobs whenever you are not backing up data to your datastore.

## How to Set Up a Verification Job

To setup a verification job, you can either login to your backup server or the TAC.GLOBAL dashboard. Both methods are listed below, but to enable email notifications for the status and runtime of your verification job, you must go through the TAC.GLOBAL dashboard to do so.

### TAC.GLOBAL METHOD

Login to your dashboard at [my.tac.global/tac\\_dash](https://my.tac.global/tac_dash)

On the home page, navigate to the verification job table.

The screenshot shows the TAC.GLOBAL dashboard interface. At the top left is the TAC.GLOBAL logo. The top right has navigation links for Home, Billing, and Account. Below the navigation is a dropdown menu set to 'Shared-1'. The dashboard is divided into several sections:

- STORAGE:** A bar chart showing 841.75 MB used out of 250.00 GB. An 'Add Space' button is located below the chart.
- ENCRYPTION STATUS:** A large red '66.67%' indicates that 2 of 3 backups are encrypted. A 'Recover Key' button is below.
- BACKUPS:** A table listing backup details.
- VERIFICATION JOBS:** A table listing verification jobs, with the 'Run Job', 'Edit Job', and 'Delete Job' buttons highlighted in a red box. An 'Add New Job' button is at the bottom right of this section.

TYPE	BACKUP ID	SIZE	ENCRYPTED	BACKUP TIME	VERIFICATION STATE
host	sbc-mongodb	414.06 MB	Unencrypted	Thursday, April 16, 2026 @ 12:43:18 PM	OK
ct	154	579.97 MB	Encrypted	Thursday, April 16, 2026 @ 12:39:57 PM	OK
ct	155	1.17 GB	Encrypted	Thursday, April 16, 2026 @ 12:38:56 PM	OK

  

JOB ID	LAST RUN	LAST RUN STATE	NEXT RUN	FREQUENCY	RUN	EDIT	DELETE
Temilolu_Fayomi	Wednesday, April 29, 2026 @ 12:28:19 PM	OK	Monday, May 04, 2026 @ 12:00:00 AM	Weekly	Run Job	Edit Job	Delete Job

In the bottom right corner, click to add a new job.

## ADD VERIFICATION JOB



It's best to schedule verification jobs during down times and outside of any scheduled backup jobs



Save Changes

Once the verification is outdated, your job will run again.

# Prune Jobs

## How to Set Up A Prune Job

There are two ways you can set up/schedule a prune job. You can do it through the backup server or through the dashboard. We suggest setting it up through the dashboard.

The screenshot displays the TAC Global dashboard interface. At the top left is the TAC Global logo. The top right navigation bar includes 'Home', 'Billing', and a user profile 'Temilolu\_Fayomi'. Below the navigation are buttons for 'Traffic Controls', 'Add PBS User', and 'Add Notification'. The main content area is divided into several sections:

- STORAGE:** A bar chart showing 841.75 MB used out of 250.00 GB. A green bar represents the usage. Below the chart is an 'Add Space' button.
- ENCRYPTION STATUS:** A large red percentage '66.67%' with the text '2 of 3 backups encrypted' below it. A blue 'Recover Key' button is at the bottom.
- BACKUPS:** A table listing backup jobs with columns for Type, Backup ID, Notes, Size, Encrypted status, Backup Time, and Verification State.
- VERIFICATION JOBS:** A table listing verification jobs with columns for Job ID, Last Run, Last Run State, Next Run, Frequency, Run, Edit, and Delete.
- PRUNE JOBS:** A table listing prune jobs with columns for Job ID, Last Run, Last Run State, Next Run, Frequency, Run, Edit, and Delete. This section is highlighted with a red border in the image.

TYPE	BACKUP ID	NOTES	SIZE	ENCRYPTED	BACKUP TIME	VERIFICATION STATE
ct	154	prometheus.mongodb.tac.global	579.97 MB	Encrypted	Thursday, April 16, 2026 @ 12:39:57 PM	OK
ct	155	prometheus.kamailio.tac.global	1.17 GB	Encrypted	Thursday, April 16, 2026 @ 12:38:56 PM	OK
host	sbc-mongodb	N/A	414.06 MB	Unencrypted	Thursday, April 16, 2026 @ 12:43:18 PM	OK

JOB ID	LAST RUN	LAST RUN STATE	NEXT RUN	FREQUENCY	RUN	EDIT	DELETE
Temilolu_Fayomi	Monday, June 01, 2026 @ 12:00:00 AM	OK	Monday, June 08, 2026 @ 12:00:00 AM	Weekly	Run Job	Edit Job	Delete Job
Temilolu_Fayomi_2	Friday, May 22, 2026 @ 01:32:34 PM	OK	Friday, January 01, 2027 @ 12:00:00 AM	Yearly	Run Job	Edit Job	Delete Job

JOB ID	LAST RUN	LAST RUN STATE	NEXT RUN	FREQUENCY	RUN	EDIT	DELETE
Default-Test	Thursday, June 04, 2026 @ 12:00:00 AM	OK	Friday, June 05, 2026 @ 12:00:00 AM	Daily	Run Job	Edit Job	Delete Job

Under there you can view, edit, run or delete any existing jobs. To add a new job, hit Add New Job under the prune job table.

### ADD PRUNE JOB ✕

  
  
**Retention Policy**

Keep Last	<input type="text"/>	Keep Hourly	<input type="text"/>
Keep Daily	<input type="text"/>	Keep Weekly	<input type="text"/>
Keep Monthly	<input type="text"/>	Keep Yearly	<input type="text"/>

Once the prune job is added, it will show up in the prune jobs table.